

# SUMMER RESIDENT ADVISORS



The SDSU Pre-College Institute is seeking Resident Advisors to supervise and advise high and advise high school students during our summer residential programs. The Institute's goal is to assist low-income and/or first generation college students currently in high school to prepare for success in college. The six-week summer residential programs provide participants with fast-paced, intensive academic coursework and other other cultural enrichment activities within a residential setting. Each Resident Advisor is assigned 10-12 students and lives in the dormitory; Resident Advisors receive room and board.

## Qualifications:

- Must have successfully completed at least two years of college work at an academic, accredited institution
- Must be able to communicate constructively and effectively
- Must be sensitive, respectful and understanding of the needs of economically and academically disadvantaged, ethnically diverse high school students
- Must be able to establish and maintain a trusting and productive working relationship with program students and staff
- Must possess the commitment and stamina to participate constructively in potentially stressful personal interactions and situations
- Experience working with low-income students in a residential setting is highly desirable
- Valid California Driver's License is preferred

## Duties and Responsibilities:

- Contribute and work toward building collective and harmonious working relationships among Resident Advisor, Head Resident Advisors, Academic Coordinator, Teaching Staff, Program Director and the students.
- Attend pre-program staff trainings and daily and weekly staff meetings
- Participate and assist in the planning, coordination and implementation of all social, cultural and recreational events
- Provide academic and personal guidance to assigned students
- Maintain student discipline and enforce all program rules and regulations
- Supervise students at all times to assure their safety and well-being
- Monitor students at mealtime for SFSP requirements and maintain data logs
- Be on call 24-hours a day

**Salary:** \$8.50 - \$10.00 per hour; 40+ hours/week

**Training Dates:** May 31 – June 3, 2011 (Residential Staff Training); Saturday, June 4, 2011 (all staff training)

**Summer Program Dates:** June 16 – July 28, 2011.

**Call for more information:** (619) 594-6184

**E-mail us:** [upwardbound@projects.sdsu.edu](mailto:upwardbound@projects.sdsu.edu)